



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION  
CLOSING DATE: **25 FEBRUARY 2022 16:00**

Note: Interested applicants must submit their applications for employment to the e-mail address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the department's website and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document (all documents must be submitted in one in PDF attachment/s, size not exceeding 10mb) Subject title on the email must indicate the reference number of the post. Applicants should forward applications to the correct email address of the post as incorrect emailed applications will not be considered. No late, applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. Candidates will be required to undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets. The successful candidate will be appointed on Contract in terms of section 76 of the National Water Act, Act 36 of 1998

POST: DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: 25022022/S01

CHIEF DIRECTORATE: PROJECT IMPLEMENTATION

SALARY: R744 255 total package per annum (Level 11) (STANDARD CONTRACT)

CENTRE: Paarl (Construction South)

REQUIREMENTS: Candidates must be in possession of a Degree/Diploma in Supply Chain / Logistics / Procurement plus eight (08) years relevant experience. Must have at least three (03) years supervisory experience. Business Administration as an additional qualification will be advantageous. Ability to understand legal contracts. Financial skills. Administration and organisational skills. Must have excellent written and verbal communication and interpersonal skills. Project Management skills. Understanding of government tender processes. Knowledge of legislation regulating finance. Understanding of the Public Finance Management Act (PFMA) and related Treasury regulations. Knowledge and insight into Supply Chain Management in the Public Service (Regulations, Practice Notes, Circulars and Policy framework. Understanding of the Supply Chain environment. Analytical planning skills. Strategic leadership skills. Excellent report writing skills. Pay attention to detail. The ability to work under pressure. The ability to work independently and as part of a team. Must be computer literate. Knowledge of SAP is essential. A valid driver's licence.

DUTIES: The incumbent will be responsible for planning, implementing and overseeing the Supply Chain section. Analysing Supply Chain data and performance. Maintaining inventory. Managing and training employees. Find cost-effective solutions for supply chain processes. Resolve issues that come up. Ensure that supply chain processes meet legal requirements and standards. Coordinate, organise and oversee all activities involved in the identification, acquisition, production and distribution of the department's goods. Allocation of expenses to the correct cost codes. Develop and implement Supply Chain Management Strategy, policies and procedures. Monitor and enforce compliance to applicable legislative SCM requirements. Oversee the development and management of SCM logistics strategy. Provide leadership and direction to employees. Oversee the development and implementation of demand and supply strategy for the department to ensure proper planning, management and forecasting. Oversee the development of effective acquisition systems. Develop and oversee the acquisition unit to ensure effective and timeous SCM service delivery. Ensure effective management of risks in relation to SCM functions

ENQUIRIES: Mr. NJ Meyer Tel No: 021-872 0591

APPLICATIONS: Paarl (Office): Department of Water and Sanitation, Private Bag X3042, Paarl, 7620 OR hand deliver at 4-6 Alkmaar Street Daljosaphat, Paarl,7646

FOR ATTENTION: Mr NJ Meyer